



DENVER CARES ARTS & CULTURE RESTART & RECOVERY FUND FAQ

This FAQ will supplement Denver Arts & Venues' Denver CARES Arts & Culture Restart and Recovery Fund guidelines for **non-profit organizations** and **for-profit creative businesses** applicants. This document may be updated periodically as additional questions of general interest are received and made publicly available on the Denver Arts & Venues website at ArtsandVenues.com/CaresforOrgs. If you are a creative individual artist, you can apply for our Denver CARES Artist Restart and Recovery Fund here: ArtsandVenues.com/cares

Q: What is intended by “legal name of applicant” and how does it differ from “applicant contact”?

A: The legal name of the applicant is the legal name of the business or entity that is applying for assistance. This should be the entity name (not the trade name) that is registered with the Colorado Secretary of State and that reports to the IRS. Applicant contact is an individual completing an application on behalf of an entity who can answer questions about the organization and application, and provide supplemental information if necessary.

Q: What is meant by “form of legal entity”?

A: The form of legal entity refers to the legal structure of the business or entity that is applying for assistance. Examples include Nonprofit Corporation, C-Corp, S-Corp, Limited Liability Partnership (LLP), Limited Liability Company (LLC), etc. This information is typically included on a W-9 and must be consistent with information on file with the Colorado Secretary of State's office.

Q: Is my business eligible if its physical organization or creative business is located outside of the City and County of Denver, but I conduct business in Denver?

A: Unfortunately, no. Only organizations or creative businesses with a physical address within the City and County of Denver are eligible for Denver CARES Arts & Culture Restart and Recovery Fund grants.

Q: What are eligible expenses?

A: Generally, most expenses dedicated to mitigating the impacts of COVID-19 are eligible expenses (e.g. personal protective equipment, sanitation). Numerous other expenses to address economic impacts occurring as a result of COVID-19 are eligible as well. The current federal guidelines are publicly available and accessible at <https://home.treasury.gov/system/files/136/Coronavirus-Relief-Fund-Frequently-Asked-Questions.pdf>. Please consult the federal guidelines prior to expending grant funds and confirm that any expenditure of grant funds complies with federal guidelines.

Q: Can we include a portion of our overhead for the organization or creative business including staffing, marketing, administrative and fundraising costs?

A: Yes

Q: Do I really need to spend the money by December 31, 2021

A: Yes. The CARES Act requires goods be received or services performed by December 31, 2021.

Q: What happens if I do not spend the money by December 31, 2021

A: Generally, it is anticipated that awardees will be obligated to return unutilized CARES Act funding.

Q: How do you utilize personal information regarding race, gender, ethnicity, sexual orientation, gender identity and disability?

A: Denver Arts & Venues is committed to justice, equity, diversity and inclusion (JEDI) in all our programs, initiatives and decision-making processes. As an agency priority, we seek to be open and accessible to all applicants. For this reason, it is important that we ensure all communities are represented in our programs and grant opportunities. This helps us assess whether we are achieving our JEDI objectives and informs our future outreach and engagement throughout the city. The information you provide in your application is not used for scoring purposes, is available only for internal staff, and is not shared. When reporting, we only share in aggregate and anonymized form. For example, we may report in summarized format: XX% of applicants identify as LGBTQIA+.